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Sanilac County Road Commission
May 31, 2017

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 8:30 A.M. by Chairman Donald Rickett, Jr., at the Road Commission Office in Sandusky, Michigan, with Commissioner Donald Rickett, Jr., Commissioner Ronald Gerstenberger and Commissioner Randy Horst being present.

Guests: Dave Fredrick, Sanilac Broadcasting, and William Tucker from Abraham & Gaffney, P.C.

Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the agenda as presented. Yeas: Rickett, Gerstenberger and Horst. Nays: None. Motion carried.

Motion by Commissioner Horst, seconded by Commissioner Gerstenberger, to approve the minutes of the May 17, 2017 regular meeting as printed. Yeas: Rickett, Gerstenberger and Horst. Nays: None. Motion carried.

At 8:32 A.M., William Tucker from the auditing firm of Abraham & Gaffney, P.C., presented the board with the Sanilac County Road Commission's 2016 Audit Report.

Motion by Commissioner Horst, seconded by Commissioner Gerstenberger, to approve the 2016 Audit Report as presented. Yeas: Rickett, Gerstenberger and Horst. Nays: None. Motion carried.

Bills in the amount of \$318,412.28 covered by voucher #1458 covering accounts payable checks #48907 through #48977, and payroll voucher #1457 in the amount of \$95,606.12 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to approve the vouchers as presented. Yeas: Rickett, Gerstenberger and Horst. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman and Engineer-Manager.

Robb Falls, Engineer Manager, presented for board approval a MDOT Contract for the Structure which carries Mills Road over the Black River and Swiercz Drain. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to pass a resolution approving the Contract #17-5217 with the Michigan Department of Transportation for the removal and replacement of the structure #9662, which carries Mills Road over the Black River and Swiercz Drain, Sections 3 & 10, T13E, R14E, Wheatland Township; and all together with necessary related work, and authorizing the Chairman, Donald Rickett, Jr., and Vice Chairman, Ronald Gerstenberger, Board Member, Randy Horst, to execute the contract. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Terri Taylor, Finance Director, presented the board with the following 2017 Budget Adjustment:

Fund Balance		
Primary Road Fund	390 001	(802,826)
Local Road Fund	390 002	759,915
County Road Fund	390 003	<u>56,825</u>
Reduced Fund Balance		13,914.00
Revenue		
State Non Maintenance	628 000	225,000.00
Total increased revenue		225,000.00
Expenditures		
Primary Road Construction	459	
State Non Maintenance	518	225,000.00
Total increased expense		225,000.00

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Motion by Commissioner Horst, seconded by Commissioner Gerstenberger, to approve the 2017 Budget Adjustment as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

The following travel requests were presented for board approval:

- a. For Terri Taylor, Finance Director, to attend an Accounting Manual workshop on June 7th-8th, 2017, in Lansing, Michigan.
- b. For Robb Falls, Engineer-Manager, to attend the EMCOG meeting on June 12, 2017, in Saginaw, Michigan.

Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the travel requests as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval an Engineering Reimbursement Request from MDOT. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the MDOT Engineering Reimbursement Request as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

The following agreements were presented for board approval:

- a. Greenleaf Township – General Gravel Patching.
- b. Sanilac Township – General Gravel Patching.
- c. Sanilac Township – Brush Spraying by Owen Tree Service.
- d. Greenleaf Township – Brush Spraying by Owen Tree Service.
- e. Greenleaf Township – Roadside Mowing – 2nd Mowing by C & M Farms.
- f. Greenleaf Township – Berm Removal on Gilbert Road (2 Miles).

Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to approve the agreements as presented. Yeas: Rickett, Gerstenberger and Horst. Nays: None. Motion carried.

Being no further business, the meeting was adjourned at 9:17 A.M.

Don Rickett, Jr.
Chairman

Suzanne Shagena
Board Secretary