

Sanilac County Road Commission
December 14, 2016

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 8:30 A.M. by Chairman Ronald Gerstenberger, at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Donald Rickett, Jr., and Commissioner Randy Horst being present.

Guests: Steve Kovac – Sanilac County News, Dave Fredrick – Sanilac Broadcasting, Philip Essenmacher – Worth Township Supervisor, Jennifer Woodruff – Worth Township Treasurer, Jennifer Stanyer – Worth Township – Clerk and Mike Johnson – Michigan Cat.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the agenda as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the minutes of the November 30, 2016, regular meeting as printed. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

At 8:35 A.M., Philip Essenmacher, Jennifer Woodruff and Jennifer Stanyer, members of the Worth Township Board, appeared before the Road Commission Board to discuss Worth Township’s road millage. The township recently passed a road millage which will generate approximately \$169,000.00 per year for the next two years. They discussed future grading, culvert maintenance, brining and road ditching within their township and how to achieve the maximum work for their monies. Road Commission members made several suggests of using limestone for better stabilization, berm removal and roadside ditching. Worth Township Board members are concerned that due their population, miles and traffic volume that they don’t receive their fair share of Road Commission monies to be used within their township.

At 9:00 A.M. a public hearing was held to receive comments on the following proposed 2017 Budget:

<u>Account Description</u>	<u>Activity/Acct</u>	<u>Proposed Amount</u>
<u>REVENUES</u>		
Taxes (Co. Road Millage)	#401 000	3,025,000
Licenses & Permits:		
Permits	#450 001	34,000
Lot Splits	#450 005	600
Federal Grants	#510 xxx	1,559,928
Federal Grant Critical Bridge	#510 005	-
State Grant Critical Bridge - Primary	#547 001	199,209
State Grant Critical Bridge - Local	#547 002	620,350
State D Funds	#551 xxx	373,748
State Local Bridge Program	#556 xxx	-
State General Fund Grant	#548 100	-

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Michigan Transportation Fund:

Engineering	#546 001	10,000
Primary	#546 002	2,800,533
Local	#546 003	2,857,687
Urban	#546 005	57,154
Contributions from Local Units:		
City Contributions	#583 001	-
Township Contribution	#583 004	1,825,000
Village Contributions	#583 005	2,600
State Maintenance	#627 000	962,897
State Non Maintenance	#628 000	250,000
Salvage	#643 000	4,000
Misc Sales	#647 000	42,500
Interest	#665 000	700
Interest - Road Millage Fund	#665 001	3,800
Rent	#667 000	-
Instal Purchases/Lease Proceeds		-
Trade In Allowance	#688 000	45,000
Gain (Loss) on Equip Disposals	#693 001	-
Gain (Loss) on Bldg/Land	#693 002	<u>75,000</u>
Total Revenue		\$14,749,705

EXPENDITURES

Primary Road Construction	459	5,135,894
Primary Bridge Construction	460	227,592
Primary Road Maintenance	467	1,000,000
Primary Bridge Maintenance	468	5,000
Primary Winter Maintenance	472	800,000
Local Road Construction	489	100,000

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Local Bridge Construction	490	784,300
Local Road Maintenance	497	2,275,000
Local Bridge Maintenance	498	80,000
Local Winter Maintenance	502	610,000
State Routine Maintenance	517	962,897
State Non-Maintenance	518	250,000
Equipment- Direct	510	1,503,000
Equipment-Indirect	511	825,000
Equipment-Operating	512	500,000
Equipment Rental Credit	669 000	(3,000,000)
Administrative Expense	515	631,000
Distrib Expense respreads	513	410,000
Distrib Expense respreads - non labor	514	(910,000)
Handling	646 000	(1,500)
Overhead	629 000	(97,000)
Capital Outlay	900	1,365,000
Depreciation/Depletion	690 976	(736,750)
Debt Payment	991	95,463
Interest Expense	995	7,209
Twp Contract Const/Maintenance	505	<u>1,927,600</u>
Total Expenses		\$14,749,705

The Road Commission Board reviewed the proposed 2017 Budget. No public comments were received. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the proposed 2017 Total Budget as a whole. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Bills in the amount of \$264,649.70 covered by voucher #1433 covering accounts payable checks #47975 through #48075, and payroll voucher #1432 in the amount of \$115,076.05 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the vouchers as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman and Assistant Engineer-Manager and Engineer-Manager.

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Under old business, the Road Commission Board was notified that no bids were received for the 2017 Local Roadside Mowing.

Robb Falls, Engineer-Manager, presented the following Resolution in Recognition of Dale Kappel's Years of Service to the Sanilac County Road Commission:

RESOLUTION

WHEREAS, Dale Kappel, has given twenty four years of loyal service to the Sanilac County Road Commission beginning his career on November 16, 1992, and

WHEREAS, during these many years has been a dedicated, hardworking and loyal employee. Dale has maintained a professional demeanor during his employment with the Sanilac County Road Commission, and

WHEREAS, his positive attitude has earned him respect from all his co-workers. Dale performed the duties of Foreman at the Cederdale Garage. His fellow employees, colleagues and associates of the Sanilac County Road Commission, all of whom wish him much happiness in his retirement.

THEREFORE, BE IT RESOLVED, that this Sanilac County Board of Road Commissioners acknowledges its debt and gratitude to Dale Kappel.

BE IT FURTHER RESOLVED that this resolution be spread upon the official records of the Sanilac County Road Commission and that on behalf of the Citizens of Sanilac County we thank you.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the Resolution in Recognition of Dale Kappel's Years of Service to the Sanilac County Road Commission. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Suzanne Shagena, Board Secretary, presented for board approval the 2017 Sanilac County Road Commission Board meeting dates and times as follows:

January 11, 2017	July 12, 2017
January 25, 2017	July 26, 2017
February 8, 2017	August 9, 2017
February 22, 2017	August 23, 2017
March 8, 2017	September 6, 2017
March 22, 2017	September 20, 2017
April 5, 2017	October 4, 2017
April 19, 2017	October 18, 2017
May 3, 2017	November 1, 2017
May 17, 2017	November 15, 2017
May 31, 2017	November 29, 2017
June 14, 2017	December 13, 2017
June 28, 2017	December 27, 2017

Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the 2017 Sanilac County Road Commission Board meeting dates. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Suzanne Shagena, Board Secretary, presented for board approval Michigan Department of Transportation's Performance Resolution for Governmental Agencies. Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to adopt Michigan Department of Transportation's Performance Resolution for Governmental Agencies. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

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Being no further business, the meeting was adjourned at 9:50 A.M.

Ronald Gerstenberger
Chairman

Suzanne Shagena
Board Secretary