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Sanilac County Road Commission
March 26, 2015

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 9:00 A.M. by Chairman Ronald Gerstenberger at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Randy Horst, and Commissioner Don Rickett, Jr., being present.

Guests: None.

Additions/deletions to agenda:

- Change Order for the Shop Addition

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the agenda as amended. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Motion by Commissioner Gerstenberger, seconded by Commissioner Rickett, to approve the minutes of the March 11, 2015, regular meeting as printed. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Bills in the amount of \$285,264.72 covered by voucher #1343 covering accounts payable checks #44621 through #44684, and payroll voucher #1342 in the amount of \$88,559.00 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the vouchers as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman, and Engineer Manager.

Motion by Commissioner Rickett, seconded Commissioner Horst, to advertise for sealed bids for Bituminous Surface Course bids on Monday, May 4th, 2015, at 9:00 A.M. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Terri Taylor, Finance Director, presented for board authorization, a Check Signing Authorization Form from Eastern Michigan Bank for Payroll Checks. Motion by Commissioner Horst, seconded by Rickett, to approve the Check Signing Authorization Form from Eastern Michigan Bank for Payroll Checks. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval the AFSCME-AFL-CIO Local #1518, Council #25 Hourly Union Contract. Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the AFSCME-AFL-CIO Local #1518, Council #25 Hourly Union Contract as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval the AFSCME-AFL-CIO Local #1518, Council #25 Supervisor's Union Contract. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the AFSCME-AFL-CIO Local #1518, Council #25 Supervisor's Union Contract as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

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Robb Falls, Engineer-Manager, presented for board approval the Support Staff Contract. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the Support Staff Contract as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

The following travel requests were presented for approval:

- a. For Terri Taylor and Robb Falls, to attend the Finance & Human Resource Conference, May 12th – 14th, 2015, in Bay City, Michigan.
- b. For Ron Gerstenberger, Randy Horst, Don Rickett, Jr., Robb Falls, Dale Stolicker and Terri Taylor, to attend the Blue Water Highway Council Meeting on Thursday, April 23, 2015, at 9:30 A.M., in Bay City, Michigan.

Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the travel requests as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

The following township agreements were presented for board approval:

- a. Austin Township – General Gravel Patch on various roads.
- b. Delaware Township – General Gravel Patch on various roads.
- c. Evergreen Township – Road Reconstruction on Robins Rd from M-53 to Hoadley Rd.
- d. Argyle Township – Roadside Ditch Agreement on Freiburger Road 270' n/o Downington Rd.
- e. Watertown Township – Roadside Ditch Agreement on Cooper Road 270'.
- f. Watertown Township – Roadside Ditch Agreement on Fetting Rd s/o Applegate Rd 1100'.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the agreements as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval a Construction Manager Change Order from Campbell Associates, Inc., for additional 6" fiberglass insulation to the walls and ceiling for the new shop addition at an additional cost of \$12,300.00. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst to approve the Construction Manager Change Order from Campbell Associates, Inc., for additional 6" fiberglass insulation to the walls and ceiling for the new shop addition at an additional cost of \$12,300.00. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Dale Stolicker, Assistant Engineer-Manager, presented the board with the following price quotes for the installation of new windows at the main office:

| CONTRACTOR | PRICE QUOTE |
|---------------------|-------------|
| Sanilac Glass | \$12,477.16 |
| Advanced Auto Glass | \$13,712.34 |

Motion by Commissioner Rickett, seconded by Commissioner Horst, to accept the low bid from Sanilac Glass for the installation of new windows at the main office located at 35 North Flynn Street. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

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Motion by Commissioner Rickett, seconded by Commissioner Horst, cancel the 9:00 A.M. regular meeting scheduled for April 23, 2015, and reschedule a special meeting on April 23, 2015 at 7:30 A.M. Nays: None. Motion carried. Roll Call Vote: Gerstenberger; yes, Horst; yes, Rickett, Jr.; yes.

Being no further business, the meeting was adjourned at 10:50 A.M.

Ronald Gerstenberger
Chairman

Suzanne Shagena
Board Secretary